

Privacy Policy

The Seydlitz MP bolagen Foundation

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In this privacy policy, we describe how we handle and protect your personal data. The privacy policy covers, among other things, our handling of personal data when you use our websites and digital channels, when you order our products and services, when you communicate with us, and in connection with the use of services that refer to this policy.

Personal data refers to information that, directly or indirectly, can identify you, such as your name or the IP address used by your device.

It is important to us that you feel confident about how we handle your personal data. We take measures to ensure that your personal data is protected and that it is handled in accordance with applicable rules and laws and our internal guidelines and procedures.

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Who is covered by this privacy policy?

This privacy policy applies to you if you are:

- A contact person for a customer, potential customer, supplier or business partner of ours.
- A user of our websites and digital channels, as well as our services that refer to this policy.
- An external individual who is in contact with us or communicates with us in any other way.

Who is responsible for the processing of personal data?

The Seydlitz MP bolagen, company registration number 802480-2038, and its subsidiaries are responsible for the processing of your personal data.

What personal data do we collect?

We only collect the personal data we need. The personal data we collect about you depends on how you interact with us.

We collect and process the following categories of personal data:

- **Identity data.** Data that enables us to identify you, such as your name and personal identification number.
- **Contact details.** Information that enables us to contact you, e.g. your address, email address and telephone number.
- **Profile data.** Data relating to your profile, e.g. your title, and the name and address of the company or organisation to which you belong
- **User-generated data.** Data relating to your activity and use of our websites, digital channels and services, such as your clicks and visits.
- **Order and booking data.** Data regarding the product or service ordered, e.g. the product or service, price and delivery or completion time.
- **Payment and purchase data.** Data regarding payments.
- **Communication.** The content of communications with us, such as the content of emails or responses you provide when participating in a survey.
- **Image and audio material.** Information such as your image and your voice that has been photographed or recorded, e.g. photographs, films or audio recordings.
- **Training data.** Data regarding training courses you have attended, e.g. the date of the training and the type of training.
- **Technical data.** Technical data about the device you use when visiting our website or digital channels or when using the service, e.g. IP address, type of device and browser and operating system version.

Based on the information we collect about you, we may also process information derived from this data:

- Purchase and order history.
- User behaviour on our websites, digital channels and services.
- Customer segment or profile.
- Communication history.

Where do we collect personal data from?

We collect personal data from:

You

We collect personal data from you, for example, when you contact us, order our products, visit our websites or other digital channels, register for a training course or an event, create a user account for our services, or take part in a survey.

Social media platforms

If you visit our channels on social media platforms (e.g. Facebook or LinkedIn), we collect the personal data you provide to us via these channels.

Partners

We may collect your personal data from partners, for example, when we organise an event or other activity together with such a partner.

Publicly available sources

We may collect your personal data from publicly available sources, such as websites, various registers and databases.

External parties

We may also collect personal data about you from other external individuals who provide your personal data to us, for example in connection with communications.

Employees and persons engaged by us

We may also collect personal data about you from employees and other persons engaged by us who provide your personal data to us, for example in connection with communications or when these persons voluntarily provide your data to us.

Why do we process your personal data?

Below we list the reasons why we process personal data in various cases. Not all processing activities may apply to you; it depends on your relationship with us. Please see the section above on who is covered by this privacy policy. To read more about the categories of data and the legal basis on which we process personal data for each purpose, please see our **detailed information on our processing of personal data** below.

Processing orders

When you order products and services, we process your personal data for this purpose, e.g. to register the order, receive payment and communicate with you regarding the order.

Managing relationships with customers, suppliers and partners

If you are a contact person for one of our customers, suppliers or partners, we process your personal data to manage the customer or supplier relationship or partnership, e.g. to register you as a contact person, manage and archive agreements, and to administer invoices.

Managing the customer register

If you are a contact person for a customer included in our customer register, we use your personal data to manage the customer register, e.g. to register you as a contact person in the customer register.

Monitoring and evaluating relationships with customers, suppliers and partners

We process your personal data as the contact person for a customer, supplier or business partner when it is necessary to follow up and evaluate the customer or supplier relationship or the partnership.

Conducting analyses to gain customer insights

We use your personal data to carry out analyses aimed at gaining customer insights. This enables us to gain a better understanding of our customers' behaviour and patterns, such as purchasing and ordering patterns, thereby allowing us to tailor our offering to individual customers. Some profiling of your data may take place for this purpose, but we do not carry out any profiling for so-called automated decision-making that has legal consequences or otherwise significantly affects you.

Communicating about us and our business

We use your personal data to communicate about us and our business through various channels. You can unsubscribe from our mailings at any time by clicking the unsubscribe link in the email or by contacting us.

Communication between employees and external parties

In connection with communication, e.g. via email, between employees and external parties, we process your personal data where applicable.

Communicating offers and marketing via various channels

We process your personal data to communicate offers and marketing to you from us and our partners via various digital channels, e.g. via email or on social media. You can unsubscribe from our mailings at any time by clicking on the unsubscribe link in the email. For this purpose, some profiling of your data may take place through analysis of your use of our websites, digital channels and services. However, we do not carry out any profiling for so-called automated decision-making that has legal consequences or otherwise significantly affects you.

We also share your personal data with social media platforms for this purpose. See further down in the section on external recipients with whom personal data is shared for more information.

Conducting sales meetings

If you are the contact person for an existing or potential customer, we use your personal data in connection with conducting sales meetings, both in-person and online, e.g. to book the sales meeting and follow up on completed sales meetings.

Managing our newsletters

We process your personal data to manage our newsletter, e.g. to send out the newsletter. You can unsubscribe from the newsletter at any time by clicking on the unsubscribe link in the newsletter.

Monitoring and evaluating our operations

We use your personal data to compile reports at an overall level and statistics for the purpose of following up and evaluating our operations.

Developing and improving our operations

We use your personal data when conducting general analyses to develop and improve our operations, business methods and strategies. No profiling takes place within the scope of this processing.

Documenting our operations

We use your data to document our operations where necessary, e.g. to manage and store contracts, decision-making documents, minutes and presentations.

Responding to enquiries and providing customer service

If you contact us, e.g. via email or telephone, we process the personal data you share with us in order to answer your enquiry and, if the company or organisation you belong to is a customer of ours, to provide customer service.

Conducting surveys

We process your personal data if you take part in a survey we conduct, e.g. via our digital channels or in mailings, for the purpose of gathering your views on our business, our products and our services.

Providing our services

If you have registered a user account for a service provided by us that refers to this policy, we process your personal data to provide the service to you, e.g. to give you access to the service and to manage your user account. You must provide the information we request when you register your user account. Otherwise, you will not be able to use the service.

Communicating about our products and services

If you have ordered our products or use our services, we process your personal data to communicate with you regarding these, e.g. to inform you about new products, updates to our services, provide operational information, or to answer any questions you may have about the products or service.

Enabling functionality on our websites

To enable functionality on our websites, e.g. to remember your settings, we process your personal data where necessary. This is to provide a better user experience on our websites.

Monitoring and evaluating the use of our websites, digital channels and services

If you use our websites, digital channels or services that refer to this policy, we use your personal data to monitor and evaluate how our digital channels or services are used, e.g. to collect and analyse visitor and user statistics on how you use our websites, digital channels and services.

Recording of telephone calls and video meetings for training and quality assurance purposes

If you contact us by telephone, we may, where appropriate, record the telephone call or video meeting for training and quality assurance purposes. In such cases, you will be informed of this when you call in or join the meeting and may choose to object to your call or meeting being recorded for this purpose.

Ensuring necessary technical functionality and security

We use your personal data to ensure necessary technical functionality and security on our websites, in our services and IT systems, e.g. for security logging, fault management and backups.

Handling and responding to legal requirements

We process your personal data if it is necessary to manage and respond to a legal requirement, e.g. in connection with a dispute or legal proceedings. For this purpose, we may share certain information with other recipients; see below for further details.

Complying with legal obligations

To comply with legal obligations to which we are subject, we process your personal data where necessary, e.g. to meet requirements under accounting or data protection legislation. For this purpose, we may share certain information with other recipients; see below for further details.

Which recipients do we share personal data with?

Where necessary, we share your personal data with various recipients. You can read more about the categories of data and the legal basis on which we share your data with various recipients in our detailed information on the processing of your personal data.

Partners

In connection with commissioned training courses, events and other activities, we share personal data with the partners with whom we organise the activity.

Social media platforms

We use various social media platforms, for example to communicate offers or to provide information about our products and services, and in connection with this we share certain information with these social media platforms. When we automatically share personal data with these platforms, we and the relevant social media platform are jointly responsible – where applicable – for the collection and transfer of your personal data through the use of cookies and similar technologies. However, in such cases, we and the relevant platform are solely responsible for the subsequent use of your personal data. We have entered into specific agreements with the relevant platforms setting out the respective roles and responsibilities of ourselves and the platform regarding the use of your personal data. You have the right to access the key terms of these agreements; please see our detailed information on the processing of your personal data for further details.

External parties

When we communicate, for example via email, with external parties, we share the personal data that you or another person provides to the external party.

Service providers

To process personal data, we share personal data with service providers we have engaged. These service providers supply, for example, IT services (such as storage) and communication services (which enable us to send messages and newsletters to you). When service providers process personal data on our behalf, they act as our data processors and we remain responsible for the processing of your personal data. They are not permitted to use your personal data for their own purposes and are legally and contractually obliged to protect your data.

Other recipients

In certain cases, where necessary, we share your personal data with other recipients for specific purposes:

- to manage and respond to legal requirements,
- to comply with legal obligations,
- to respond to a lawful request, and
- to protect and ensure the safety of our staff.

Examples of recipients include external advisers, public authorities, the courts and the police.

What rights do you have?

You have certain rights under applicable data protection legislation in relation to the personal data we have collected about you.

You have the right to:

- Request access to and a copy of the personal data we hold about you.
- Request the rectification of personal data that you consider to be inaccurate or incomplete.
- Withdraw your consent where we process your personal data on the basis of your consent.
- Request erasure in certain circumstances, including of your user account, but not if, for example, we are required by law to retain the data.
- Unsubscribe from marketing and mailings, for example by clicking on an unsubscribe link in the mailing.
- Request that the processing of your personal data be restricted in certain circumstances.
- Object to processing based on our or another party's legitimate interests on grounds relating to your specific situation.
- Transfer your data (data portability) under certain circumstances by requesting a copy of the personal data concerning you in a structured format (data portability) that you can transfer to another recipient.

If you wish to exercise your rights, please contact us using the contact details below.

Where we process personal data

We always strive to store personal data within the EU. In certain cases, your personal data is shared with recipients outside the EU/EEA, e.g. service providers we have engaged.

To ensure that personal data is protected, we ensure that appropriate safeguards are in place with all service providers who process your personal data outside the EU/EEA, e.g. the EU Commission's Standard Contractual Clauses, and – where necessary in light of the recipient country's legislation – supplementary safeguards.

If you would like to know which countries outside the EU/EEA your personal data is transferred to and what safeguards we have put in place, please contact us using the contact details provided below.

Updates to this privacy policy

We may update this privacy policy from time to time. For example, we may collect additional information or use the information for purposes other than those set out in the text. In such cases, we will notify you in advance in an appropriate manner, e.g. by displaying a notice on the website or by email.

Do you have any questions?

If you have any questions about this policy or the processing of your personal data, or if you wish to exercise your rights, please feel free to contact us. For contact details of the companies covered by this privacy policy, see the table below. If you are not satisfied with the response you have received, you have the right to lodge a complaint with the supervisory authority (the Swedish Data Protection Authority, IMY, in Sweden).

Contact details

The Seydlitz MP bolagen Foundation, company registration number 802480-2038, Storgatan 25 D, 574 31 Vetlanda, Sweden, 0383-76 36 00, info@mpbolagen.se

Detailed information on the processing of personal data

When we process your personal data

See below for detailed information on the categories of personal data we process, the legal basis for such processing, and how long we retain the data for each processing activity.

Processing orders

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Communication • Contact details • Order and purchase details • Educational details • Payment and purchase details • Profile details 	<p>Legitimate interest. Processing is necessary to fulfil our legitimate interest in managing orders.</p> <p>Fulfilment of contract. If the order is placed by a sole trader, we process the data to fulfil the contract with you.</p>	<p>Personal data is retained for this purpose for as long as is necessary to process your order and for a period of ten (10) years thereafter to manage and respond to legal claims. Personal data in accounting records is retained for seven (7) years from the end of the calendar year in which the relevant financial year ended, in order to comply with legal obligations (accounting and reporting requirements under the Accounting Act (1999:1078)).</p>

Managing relationships with customers, suppliers and partners

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Communication • Contact details • Order and purchase details • Profile data 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in managing our customer or supplier relationship.</p> <p>Fulfilment of contract. If the contract has been entered into with a sole trader, we process the data to fulfil the contract with you.</p>	<p>Personal data is stored for this purpose for as long as there is an active relationship and for a period of ten (10) years thereafter to satisfy our legitimate interest in managing and responding to legal requirements. The relationship is considered active if you have been in contact with us within the last twelve months.</p>

Managing customer records

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Communication • Contact details • Order and purchase details • Profile data 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in managing the shared customer register.</p>	<p>Personal data is stored for this purpose for as long as there is an active relationship and for a period of ten (10) years thereafter to satisfy our legitimate interest in managing and responding to legal requirements. The relationship is considered active if you have been in contact with us within the last twelve months.</p>

Monitoring and evaluating relationships with customers, suppliers and partners

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity details • Order and purchase details • Profile details • Purchase and order history • Communication history • Activity history 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in monitoring and evaluating the customer or supplier relationship or collaboration.</p>	<p>Personal data is stored for this purpose for a period of 27 months from the date of collection. Reports at an aggregate level that do not contain personal data and statistics are stored indefinitely or until they are deleted.</p>

Conducting analyses to gain customer insights

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Order and purchase details • Profile data • User-generated data • Purchase and order history • User behaviour • Communication history • Activity history • Customer segment and profile 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in carrying out analyses to gain customer insights.</p>	<p>Personal data is retained for this purpose for a period of 27 months from the date of collection. Aggregate reports that do not contain personal data or statistics are retained indefinitely or until they are deleted.</p>

Communicating about us and our business

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Image and audio material • Contact details • Profile data 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in communicating about ourselves and our business.</p>	<p>Personal data is stored for this purpose for as long as there is an active relationship and for a period of twelve (12) months thereafter for the same purpose. Personal data published on digital channels, e.g. in our social media feeds, is retained indefinitely as a general rule.</p>

Communication between employees and external parties

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Image and audio material • Communications • Contact details • Order and purchase details • Profile details 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in facilitating communication between employees and external parties.</p>	<p>Personal data is retained for this purpose for a period of one (1) year from the date of the last communication in the same conversation and thereafter for a period of ten (10) years to satisfy our legitimate interest in managing and responding to all types of legal claims.</p>

Communicating offers and marketing via various channels

Personal data	Legal basis	Retention period
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<ul style="list-style-type: none"> • User-generated data • Image and audio material • Identity data • Contact details • Order and purchase details • Purchase and order history • User behaviour • Customer segment and profile • Activity history • Technical data 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in communicating offers and services through various channels.</p> <p>Consent. If you have given your consent to our use of cookies and similar technologies for this purpose, the processing of your personal data is based on your consent.</p>	<p>Personal data is stored for this purpose for as long as there is an active relationship and for a period of twelve (12) months thereafter for the same purpose. If we do not have a relationship, the data is stored for this purpose for a period of three (3) months from the date of collection.</p>
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Conducting sales meetings

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Image and audio data • Contact details • Profile data • Communication • Communication history • Activity history 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in conducting sales meetings.</p>	<p>Personal data is retained for this purpose to conduct the sales meeting and for a period of 12 months thereafter to follow up on completed sales meetings.</p>

Managing our newsletters

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Contact details 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in managing our newsletters.</p>	<p>Personal data is retained for this purpose until further notice and until you unsubscribe from the newsletter.</p>

Monitoring and evaluating operations

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity details • Order and purchase details • Profile details • Purchase and order history • Activity history 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in monitoring and evaluating our operations.</p>	<p>Personal data is stored for this purpose for a period of 27 months from the date of collection. Reports at an aggregate level that do not contain personal data and statistics are stored indefinitely or until they are deleted.</p>

Developing and improving our operations

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Order and purchase details • Purchase and order history • Profile data 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in developing and improving our business.</p>	<p>Personal data is retained for this purpose for a period of 27 months from the date of collection. Aggregate reports that do not contain personal data or statistics are retained indefinitely or until they are deleted.</p>

Documenting operations

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Image and audio material • Identity details • Contact details • Communications • Communication history • Profile details 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in documenting our operations.</p>	<p>Personal data is, as a general rule, retained indefinitely for this purpose.</p>

Responding to enquiries and providing customer service

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Communication • Contact details • Order and purchase details • Profile details 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in responding to your enquiry.</p>	<p>Personal data is stored for this purpose for a period of two (2) years from the date the matter is closed. Personal data published on digital channels, e.g. on our social media feeds, is retained – as a general rule – until further notice.</p>

Conducting surveys

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Contact details • Communication • Profile data 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in conducting surveys for the purpose of gathering your views on our business, our products and our services.</p>	<p>Personal data is retained for this purpose for the duration of the survey and for a period of three (3) months thereafter to compile the responses into a report. Statistics that do not contain any personal data are retained indefinitely or until the statistics are deleted.</p>

Providing our products and services

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Communication • Contact details • Profile data • Technical data 	<p>Fulfilment of contracts. Processing is necessary to fulfil the applicable terms and conditions.</p>	<p>Personal data is retained for this purpose for as long as your user account is active, after which the data is deleted.</p>

Communicating about our products and services

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Identity data • Contact details • Profile data • Technical data 	<p>Fulfilment of contracts. Processing is necessary to fulfil the applicable terms and conditions for our products or services.</p>	<p>Personal data is retained for this purpose for as long as there is an active relationship and for a period of twelve (12) months thereafter.</p>

Enabling functionality on our websites

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • Technical data 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in enabling functionality on our websites in order to provide a better user experience.</p> <p>Consent. If you have given your consent to our use of cookies and similar technologies for this purpose, the processing of your personal data is based on your consent.</p>	<p>Personal data is retained for this purpose during your visit and for a period of twelve (12) months thereafter to fulfil our legitimate interest in providing a better user experience.</p>

Monitoring and evaluating the use of our websites, digital channels, products and services

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • User-generated data • Activity history • Technical data 	<p>Legitimate interest. The processing is necessary to fulfil our legitimate interest in monitoring and evaluating the use of our websites, digital channels, products and services.</p> <p>Consent. If you have given your consent to our use of cookies and similar technologies for this purpose, the processing of your personal data is based on your consent.</p>	<p>Personal data is retained for a period of three (3) months for this purpose. Statistics that do not contain any personal data are retained indefinitely or until the statistics are deleted.</p>

Ensuring necessary technical functionality and security

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> • All relevant categories of personal data. 	<p>Legitimate interest. The processing is necessary to fulfil</p>	<p>Personal data is retained for this purpose for as long as your</p>

	our legitimate interest in ensuring the necessary technical functionality and security of our websites, services and IT systems.	user account is active. Personal data in logs is retained to satisfy our legitimate interest in managing troubleshooting and incidents for a period of twelve (12) months from the time of the log event.
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Managing and responding to legal requirements

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> All categories of personal data necessary to handle and respond to the legal requirement in the specific case. 	Legitimate interest. The processing is necessary to fulfil our legitimate interest in managing and responding to legal requirements.	Personal data is retained for the period necessary to handle and respond to the legal claim.

Compliance with legal obligations

Personal data	Legal basis	Retention period
<ul style="list-style-type: none"> All categories of personal data necessary to fulfil the legal obligation. 	Complying with legal obligations. The processing is necessary for us to comply with our legal obligations.	Personal data is retained for the period necessary for us to fulfil the relevant legal obligation. For example, personal data in accounting records is retained for seven (7) years from the end of the calendar year in which the relevant financial year ended, in accordance with the Accounting Act (1999:1078).

When we share your personal data with various recipients

See below for detailed information on which categories of personal data we share with different categories of recipients for various purposes and on what legal basis.

Partners

Organising events and other activities

Personal data

- Image and audio material
- Identity data
- Communication
- Contact details
- Profile details
- Education details

Legal basis for the transfer

Fulfilment of a contract.

Legitimate interest. The processing is necessary to fulfil our legitimate interest in organising training courses, events and other activities.

Communication between employees and external parties

Personal data

- Identity data
- Contact details
- Communication
- Profile data

Legal basis for the transfer

Legitimate interest. The processing is necessary to fulfil our legitimate interest in ensuring that employees and external parties communicate.

Social media platforms

Communicating and making offers via various channels

Personal data

- User-generated data
- Identity data
- Contact details
- Profile data
- User behaviour
- Customer segment and profile
- Technical data

Legal basis for the transfer

Legitimate interest. The processing is necessary to fulfil our legitimate interest in communicating and providing offers regarding our products and services through various channels.

Consent. If you have given your consent to our use of cookies and similar technologies for this purpose, the processing of your personal data is based on your consent.

Communicating about our products and services

Personal data

- Identity data
- Contact details
- Technical data

Legal basis for the transfer

Legitimate interest. The processing is necessary to fulfil our legitimate interest in communicating about our products and services.

External parties

Communication between employees and external parties

Personal data

- Identity data
- Image and audio material.
- Communication
- Contact details
- Order and purchase details
- Profile details

Legal basis for the transfer

Legitimate interest. The processing is necessary to fulfil our legitimate interest in facilitating communication between employees and external parties.

Other recipients

Managing and responding to legal requirements

Purpose

Only the personal data necessary for this purpose is shared with the recipient.

Legal basis for the transfer

Legitimate interest. The processing is necessary to fulfil our legitimate interest in managing and responding to legal requirements.

Complying with legal obligations

Purpose

Only the personal data necessary for this purpose is shared with the recipient.

Legal basis for the transfer

Compliance with a legal obligation. The processing is necessary for us to comply with our legal obligations.

Responding to a lawful request

Purpose

Only the personal data necessary for this purpose is shared with the recipient.

Purpose

Legitimate interest or compliance with a legal obligation. To the extent that we are obliged to respond to a lawful request, personal data is processed to comply with the legal obligation. Otherwise, processing is carried out on the basis of a balancing of interests where it is necessary to satisfy our and the enquirer's legitimate interest in our responding to the request.

Protecting and ensuring the safety of our staff

Purpose

Only those categories of personal data necessary for this purpose, e.g. to report an incident to law enforcement authorities.

Purpose

Legitimate interest. The processing is necessary to satisfy our legitimate interest in protecting and ensuring the safety of our staff.